

BIDDING DOCUMENTS



PROCUREMENT OF IT EQUIPMENT

(IT-01/2020-21)

Quaid-e-Azam Thermal Power (Pvt.) Limited
1st Floor, 7/C-1, Gulberg-III, Lahore
Phone No.: 042-35750936-8 Fax No.: 042-3570939

TENDER DOCUMENTS FOR PROCUREMENT OF “IT EQUIPMENT (IT-01/2020-21)” FOR QUAID-E-AZAM THERMAL POWER (PRIVATE) LIMITED (QATPL)

INSTRUCTIONS TO BIDDERS

1. Quaid-e-Azam Thermal Power (Pvt.) Limited (“QATPL”) hereby invites sealed bids from eligible bidders for supplies at its head office in Lahore as detailed below:

Lot #	Description of Item	Quantity	Estimated Cost in PKR
1	Laptops (Category I)	08	1,920,000
2	Laptop (Category II)	02	690,000
3	SSD (Hard disks)	15	217,500
4	RAM 8GB Module	15	112,500

2. Bidders who are active taxpayers and have NTN & GST certificates shall be eligible to participate in this bidding process. As a proof of being an active taxpayer, copy of Active Taxpayer List (ATL) showing name and details of the bidder must also be furnished.
3. Each bidder shall submit bid security in the form of a Bank Draft / Call Deposit Receipt (CDR) in favor of “Quaid-e-Azam Thermal Power (Pvt.) Limited” against each lot/item as per the following:

Lot #	Description of Item	Amount of Bid Security in PKR (within 5% of estimated cost)
1	Laptops (Category I)	38,400
2	Laptop (Category II)	13,800
3	SSD (Hard disks)	4,350
4	RAM 8GB Module	2,250

4. Only those Bidders can participate who are working as authorized distributors, reseller or dealer of manufactures for the items prescribed and Bidder must attach relevant documentary proof in this of regard, otherwise, bids will not be entertained.
5. An undertaking on a stamp paper duly attested by the Oath Commissioner of the relevant value that the Bidder has never been blacklisted by any Government Department, PPRA, FBR or any other organization, shall also be submitted with the Bid.
6. The procurement procedure for each Lot shall be **Single Stage Two Envelope** as per Rule 38(2)(a) of the Punjab Procurement Rules 2014 (PPRA Rules, 2014). A bidder may bid for any or all of the Lots/Items. The Technical Proposal envelop of a bidder who is submitting Bid for two or more Lots may include one complete set of all documents required for technical evaluation of the Bid(s) he is competing for, however, each bidder must provide separate Financial Proposal for each Lot in a separate envelop(s). Envelops are required to be clearly marked accordingly by mentioning the relevant details regarding each Lot along with the name of the bidder.
7. The bidders must provide all documents/information required under the Bidding Documents including documents mentioned in the Check List given with the Bidding Documents. The Bid Security must be placed in the envelop for Technical Proposal.



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8. The Bidder should have a registered office in Lahore at the date of submission. Sufficient local and relevant resources must also be available in the said office to cater for all the after-sales support and services.
9. The Successful Bidders shall supply the Items/Lots as per the Specifications attached with these TORs within provided timeframe.
10. No downward deviation from the required specifications of items/lots will be acceptable and the company can reject the Items/Lots found deviated downward from the Specification prescribed herein.
11. Rates quoted in Bids must be valid for at least 60 days from the date of submission of Bid.
12. Bids shall be submitted in Pak Rupees only.
13. Bids quoted and submitted shall be inclusive of all applicable taxes and levies.
14. All Bids received late, found incomplete, unsigned, ambiguous, conditional or over-written will not be accepted and shall be rejected without evaluation.
15. Bids shall be evaluated Lot-wise and the Financial Bid of bidder(s) whose Bid(s) is found technically responsive shall be opened as per the PPRA Rules, 2014. The tender for each Lot shall be awarded to technically responsive bidder(s) who has submitted lowest financial bid for the relevant Lot.
16. The scope of this procurement process shall include the supply of the Lots/items, configuration and installation as specified in Schedule-A.
17. The Lots/items shall be required to be provided at the office of QATPL on immediate basis after the award of Purchase Order without any extra cost including transportation, installation etc. In case of non-delivery of lot/items within 45 days after award of Purchase Order, the Bidder and Company shall resolve any disputes amicably, otherwise the Purchase Order shall be cancelled via written notice of cancellation of Purchase Order.
18. The successful Bidder will be responsible to supply of the Lots/items, configuration and installation and complete in all respect as per specifications approved by the Competent Authority.
19. The Company / Competent Authority can accept or reject the Bids without assigning any reason at any stage as per PPRA Rules, 2014.
20. Successful Bidder shall submit valid warranty cards for each item supplied to the Company. Warranty shall be locally claimable by the Company. Warranty must be as per the specifications of items provided and must be verifiable from the manufacturer's resources.
21. QATPL's representative will inspect the Lots/items within one week of supply. Any discrepancies found during inspection must be removed within 03 working days by the Bidder / supplier.
22. Payments shall be made after the clearance by QATPL's representative.
23. Taxes will be deducted as per applicable Government Rules / Policy.



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24. At the time of payment against Invoice, 10% payment shall be withheld as Performance Guarantee for Warranty Period and will be returned after lapse of warranty period.
25. Successful Bidder will be allowed a maximum of 48 hours' downtime for all components in warranty claim including replacement of whole unit.



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SCHEDULE - A SPECIFICATIONS OF IT EQUIPMENT

LOT # 1

LAPTOPS (Category I)

QTY 08 PCS

Estimated Price: 1,920,000/-

1. Processor: 10th Gen Intel® Core™ i5 10210U Processor (1.60GHz to 4.20GHz with Turbo Boost, 4 Cores, 6MB Cache) or above
2. RAM: 16GB DDR4, Minimum Supported RAM 48GB or above
3. SSD: 512GB Solid State Drive or above
4. Integrated Intel® UHD Graphics 620 or above
5. Integrated Camera with Shutter and Mic
6. Display: 14" Antiglare Display 220 nits
7. Dolby Audio™ Premium, Dual far-field microphones
8. Wireless Connectivity: Intel® Dual-Band Wire-less 2 x 2 AC 9565, Bluetooth® 5.0
9. Backlight Keyboard, Fingerprint Reader, TrackPoint pointing device
10. Integrated Li-Polymer Battery, 50Wh, 65W AC Adapter USB Type C, Rapid Charge
11. Weight: Proposed Model Weight should be less than 1.6kg
12. Windows 10 Pro Licensed
13. Carrying case original/genuine
14. 3 Years Local Warranty On-Site Backed by OEM
15. Ports: USB-C AC power, HDMI 1.4, Headphone / mic combo, MicroSD card reader, RJ45. Kensington lock slot



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LOT # 2

LAPTOP (Category II)

QTY 02 PCS

Estimated Price: 690,000/-

1. Processor: Intel® Core™ i7-1065G7 (3.9 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores) or above
2. RAM: 16 GB LPDDR4-3200 SDRAM (onboard) or above
3. Hard Drive: 512 GB PCIe® NVMe™ M.2 SSD or above
4. Intel® Iris® Plus Graphics or above
5. Display: 13.3" diagonal 4K UWVA BrightView micro-edge AMOLED multitouch-enabled edge-to-edge glass with anti-reflection Corning® Gorilla® Glass NBT™, 400 nits, 100% DCI-P3 (3840 x 2160)
6. Keyboard: Full-size island-style backlit keyboard
7. Pointing device: Image pad with multi-touch gesture support
8. Wireless connectivity: Intel® Wi-Fi 6 AX 201 (2x2) and Bluetooth® 5 Combo (Support Gigabit file transfer speeds)
9. Expansion slots: one (1) microSD media card reader
10. External ports: 2 USB 3.1 Gen 2 Type-C™ with Thunderbolt™ 3 (40 Gb/s signaling rate, Power Delivery 3.0, DisplayPort™ 1.4, HP Sleep and Charge); 1 USB 3.1 Gen 1 Type-A (HP Sleep and Charge); 1 headphone/microphone combo
11. Weight: 1.5 kg or less
12. Power supply type: 65 W USB Type-C™ power adapter
13. Battery type: 4-cell, 60 Wh Li-ion polymer
14. Webcam: HD IR Camera with integrated dual array digital microphone
15. Audio features: Bang & Olufsen; Dual speakers; HP Audio Boost 2.0
16. Windows 10 Pro Licensed
17. Carrying case original/genuine
18. 3 Years Local Warranty On-Site Backed by OEM



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LOT # 3 SSD (HARD DISKS)

QTY 15 PCS

Estimated Price: 217,500/-

- Capacity: 512 GB or above
- Flash Type: 3D NAND flash
- Sequential Read/Write: 560/500 MB/s or above
- DDR3 DRAM Cache or above
- Warranty: One Year or above

LOT # 4 RAM 8GB MODULE

QTY 15 PCS

Estimated Price: 112,500/-

- Capacity: 8 GB single module or above
- DDR3L 1600
- PC3-12800
- Warranty: One Year or above



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FINANCIAL PROPOSAL FOR LOT # 1

Name of Firm:

Address:

GST. #

Income Tax #

Name of Firm Owner/ Representative:

.....

Description of Item	Quantity	Unit Price without GST PKR	GST PKR	Unit Price including GST etc. PKR
Laptops (Category I)	08 Nos.			

Note:

Financial Proposal will be submitted for each lot/item in separate envelope because the Financial Proposal will be returned un-opened for the lots/items for which the bidder doesn't qualify in technical proposal evaluation.

Signature:

Name:

Stamp:

Date:



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FINANCIAL PROPOSAL FOR LOT # 2

Name of Firm:

Address:

GST. #

Income Tax #

Name of Firm Owner/ Representative:

.....

Description of Item	Quantity	Unit Price without GST PKR	GST PKR	Unit Price including GST etc. PKR
Laptop (Category II)	02 Nos.			

Note:

Financial Proposal will be submitted for each lot/item in separate envelope because the Financial Proposal will be returned un-opened for the lots/items for which the bidder doesn't qualify in technical proposal evaluation.

Signature:

Name:

Stamp:

Date:



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FINANCIAL PROPOSAL FOR LOT # 3

Name of Firm:

Address:

GST. #

Income Tax #

Name of Firm Owner/ Representative:

.....

Description of Item	Quantity	Unit Price without GST PKR	GST PKR	Unit Price including GST etc. PKR
SSD (Hard disks)	15 Nos.			

Note:

Financial Proposal will be submitted for each lot/item in separate envelope because the Financial Proposal will be returned un-opened for the lots/items for which the bidder doesn't qualify in technical proposal evaluation.

Signature:

Name:

Stamp:

Date:



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FINANCIAL PROPOSAL FOR LOT # 4

Name of Firm:

Address:

GST. #

Income Tax #

Name of Firm Owner/ Representative:

.....

Description of Item	Quantity	Unit Price without GST PKR	GST PKR	Unit Price including GST etc. PKR
RAM 8GB Module	15 Nos.			

Note:

Financial Proposal will be submitted for each lot/item in separate envelope because the Financial Proposal will be returned un-opened for the lots/items for which the bidder doesn't qualify in technical proposal evaluation.

Signature:

Name:

Stamp:

Date:



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TECNICAL PROPOSAL

Specifications Required (by the procuring agency)			Specifications Offered (by the Bidder)		
Lot #	Stores	Specifications	Lot #	Stores	Specifications
1	Laptops (Category I)	Mentioned above at Page # 5,6 & 7	1	Laptops (Category I)	
2	Laptop (Category II)		2	Laptop (Category II)	
3	SSD (Hard disks)		3	SSD (Hard disks)	
4	RAM 8GB Module		4	RAM 8GB Module	

It is certified that the stores to be supplied shall be in conformity with the above-mentioned specifications.

Signature:

Name:

Firm:

Stamp:



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CHECK LIST

- | | |
|--|-----|
| 1. NIC Card (Copy) | Y/N |
| 2. Receipt of purchase of bidding document | Y/N |
| 3. Bid Security as per Bid/ CDR/Bank Draft (Original and photocopy)
(placed inside envelope for Technical Proposal) | Y/N |
| 4. Blacklist certificate on a stamp paper duly attested by the Oath Commissioner | Y/N |
| 5. Income Tax Certificate | Y/N |
| 6. Sales Tax Certificate | Y/N |
| 7. Manufacture/Supplier/Reseller/Importers/Exporters certificate in favor of the Bidder | Y/N |
| 8. Bidding Documents attested by the authorized representative of the Firm /Bid | Y/N |
| 9. Application/Technical & Financial Bid on the Letter Pad with Address, Contact No. etc | Y/N |
| 10. Stamp papers certified by Oath Commissioner | Y/N |
| 11. Authorization of personal on behalf of the bidding Co. /Firm | Y/N |

Signature:

Firm:

(Stamp):

Address:

Witness:
Name:

Signature:

Address: