

BIDDING DOCUMENTS



“PROCUREMENT OF IT EQUIPMENT”

(IT-05/2021-22)

Quaid-e-Azam Thermal Power (Pvt.) Limited
1st Floor, 7/C-1, Gulberg-III, Lahore
Phone No.: 042-35750936-8 Fax No.: 042-3570939

TENDER DOCUMENTS FOR PROCUREMENT OF “PROCUREMENT OF IT EQUIPMENT” (IT-05/2021-22) FOR QUAID-E-AZAM THERMAL POWER (PRIVATE) LIMITED (QATPL)

INSTRUCTIONS TO BIDDERS

1. Quaid-e-Azam Thermal Power (Pvt.) Limited (“QATPL”) hereby invites sealed bids from eligible bidders for supplies at its head office in Lahore as detailed below:

| Lot # | Description of Item | Quantity | Estimated Cost in PKR |
|-------|-----------------------|----------|-----------------------|
| 1 | Laptops (Category I) | 03 | 990,000 |
| 2 | Laptops (Category II) | 07 | 1,465,100 |

2. Bidders who are active taxpayers and have NTN & GST certificates shall be eligible to participate in this bidding process. As a proof of being an active taxpayer, copy of Active Taxpayer List (ATL) showing name and details of the bidder must also be furnished.
3. Each bidder shall submit bid security in the form of a Bank Draft / Call Deposit Receipt (CDR) in favor of “Quaid-e-Azam Thermal Power (Pvt.) Limited” against each lot/item as per the following:

| Lot # | Description of Item | Amount of Bid Security in PKR (Within 5% of estimated cost) |
|-------|-----------------------|--|
| 1 | Laptops (Category I) | 20,000/- |
| 2 | Laptops (Category II) | 30,000/- |

4. The bid security shall be returned to the successful bidder after delivery against the lot (s) has been made in accordance with the terms of this bidding document and/or Purchase Order.
5. Only those Bidders can participate who are working as authorized distributors, reseller or dealers of manufactures for the items prescribed and Bidders must attach relevant documentary proofs in this of regard, otherwise, bids will not be entertained.
6. An affidavit on a non-judicial stamp paper of Rs. 100 value duly attested by the Oath Commissioner that the Bidder has never been blacklisted by any Government Department, PPRA, FBR or any other organization, shall also be submitted with the Bid.
7. The procurement procedure shall be **Single Stage Single Envelope** as per the Punjab Procurement Rules 2014 (PPRA Rules, 2014). A bidder may bid for any or all of the Lots/Items.
8. The bidders must provide all documents/information required under the Bidding Documents including documents mentioned in the Check List given with the Bidding Documents. The Bid Security must be placed in the envelop for Technical Proposal.

9. The Bidder should have a registered office in Lahore at the date of submission. Sufficient local and relevant resources must also be available in the said office to cater for all the after-sales support and services.
10. The Successful Bidders shall supply the Items/Lots as per the Specifications attached with these TORs within provided timeframe.
11. No downward deviation from the required specifications of items/lots will be acceptable and the company can reject the Items/Lots found deviated downward from the Specification prescribed herein.
12. Rates quoted in Bids must be valid for at least 90 days from the date of submission of Bid.
13. Bids shall be submitted in Pak Rupees only.
14. Bids quoted and submitted shall be inclusive of all applicable taxes and levies.
15. All Bids received late, found incomplete, unsigned, ambiguous, conditional or over-written will not be accepted and shall be rejected without evaluation.
16. Bids shall be evaluated Lot-wise and the Financial Bid of bidder(s) whose Bid(s) is found technically responsive shall be opened as per the PPRA Rules, 2014. The tender for each Lot shall be awarded to technically responsive bidder(s) who has submitted lowest financial bid for the relevant Lot.
17. The scope of this procurement process shall include the supply of the Lots/items, configuration and installation as specified in Schedule-A.
18. The Lots/items shall be required to be provided at the office of QATPL on immediate basis after the award of Purchase Order without any extra cost including transportation, installation etc. In case of non-delivery of lot/items and / or delivery not as per specifications given herein within 90 days after award of Purchase Order, the Bidder shall be entitled to forfeit the bid security and cancel the Purchase Order via written notice of cancellation.
19. The successful Bidder will be responsible to supply of the Lots/items, configuration and installation and complete in all respect as per specifications approved by the Competent Authority.
20. The Company / Competent Authority can accept or reject the Bids without assigning any reason at any stage as per PPRA Rules, 2014.
21. Successful Bidder shall submit valid warranty cards for each item supplied to the Company. Warranty shall be locally claimable by the Company. Warranty must be as per the specifications of items provided and must be verifiable from the manufacturer's resources.
22. QATPL's representative will inspect the Lots/items within one week of supply. Any discrepancies found during inspection must be removed within 03 working days by the Bidder / supplier.
23. Payments shall be made after the clearance by QATPL's representative.
24. Taxes will be deducted as per applicable Government Rules / Policy.

- 25.** At the time of payment against Invoice, 10% payment shall be withheld as Performance Guarantee for Warranty Period and will be returned after lapse of warranty period.
- 26.** Successful Bidder will be allowed a maximum of one week downtime for all components in warranty claim including replacement of whole unit.

SCHEDULE - A
SPECIFICATIONS OF IT EQUIPMENT

LOT # 1
LAPTOPS

QTY 03 PCS

Estimated Price: 990,000 /-

- 1) Processor: Intel® Core™ i7-1065G7 (3.9 GHz with Intel® Turbo Boost Technology, 8 MB L3 cache, 4 cores) or above
- 2) RAM: 16 GB LPDDR4-3200 SDRAM (onboard) or above
- 3) Hard Drive: 512 GB PCIe® NVMe™ M.2 SSD or above
- 4) Intel® Iris® Plus Graphics or above
- 5) Display: 13.3" diagonal 4K UWVA BrightView micro-edge AMOLED multitouch-enabled edge-to-edge glass with anti-reflection Corning® Gorilla® Glass NBT™, 400 nits, 100% DCI-P3 (3840 x 2160)
- 6) Keyboard: Full-size island-style backlit keyboard
- 7) Pointing device: Image pad with multi-touch gesture support
- 8) Wireless connectivity: Intel® Wi-Fi 6 AX 201 (2x2) and Bluetooth® 5 Combo (Support Gigabit file transfer speeds)
- 9) Expansion slots: one (1) microSD media card reader
- 10) External ports: 2 USB 3.1 Gen 2 Type-C™ with Thunderbolt™ 3 (40 Gb/s signaling rate, Power Delivery 3.0, DisplayPort™ 1.4, HP Sleep and Charge); 1 USB 3.1 Gen 1 Type-A (HP Sleep and Charge); 1 headphone/microphone combo
- 11) Weight: 1.5 kg or less
- 12) Power supply type: 65 W USB Type-C™ power adapter
- 13) Battery type: 4-cell, 60 Wh Li-ion polymer
- 14) Webcam: HD IR Camera with integrated dual array digital microphone
- 15) Audio features: Bang & Olufsen; Dual speakers; HP Audio Boost 2.0
- 16) Windows 10 Pro Licensed
- 17) Carrying case branded original/genuine
- 18) One Year Local Warranty On-Site Backed by OEM
- 19) Branded wireless mouse

LOT # 2
LAPTOPS

QTY 07 PCS

Estimated Price: 1,465,100 /-

- 1) Processor: 11th Gen Intel Core i5-1135G7 Processor (4.20GHz with Turbo Boost, 4 Cores, 8MB Cache), with Chipset Intel SoC platform
- 2) RAM: 16GB DDR4-3200, Minimum Supported RAM 32GB or higher
- 3) Storage: 512GB SSD M2 with dual SSD M.2 Slot
- 4) Integrated Intel® Iris® Xe Graphics or Latest
- 5) Integrated Camera and Mic
- 6) Display: 14" FHD (1920 x 1080) Antiglare
- 7) 2 x 2W stereo speakers
- 8) Wireless Connectivity: Intel WiFi 6 802.11 AX & B.T 5.1 or Above
- 9) Standard Touch Pad, Keyboard with,TrackPoint pointing device Camera: 720p, with shutter, fixed focus
- 10) Battery: Integrated Li-Polymer (10 Hours or extended),
- 11) Adapter: 65W AC Adapter USB Type C,
- 12) Weight: Less than 1.6kg
- 13) Windows 10 Pro Licensed
- 14) Color: Black with Aluminum (Top)
- 15) Carrying case branded original/genuine
- 16) 1 (One) Year Local Warranty On-Site Backed by OEM
- 17) Ports: USB-C AC power, HDMI 1.4, USB 3.2 Gen 1 (Always On), 1x Thunderbolt 4, Headphone / mic combo, Dual array microphone, Ethernet RJ45. Kensington lock slot
- 18) Branded wireless mouse.

BID DOCUMENTS FOR PROCUREMENT OF IT EQUIPMENT” (IT-05/2021-22) FOR QUAID-E-AZAM THERMAL POWER (PRIVATE) LIMITED (OATPL)

Tender Price: Rs.500/-
(Non-refundable)

Receipt No. _____

Dated: _____

Opening date: _____

C.D.R # _____

Name of Bidder: - _____

Address: - _____

Phone No: - _____ N.T.N No. _____

G.S.T. No: - _____

| Lot # | Description of Item | Quantity | Rate Per Unit (Inclusive of all taxes) | Total Amount (Inclusive of all taxes) |
|-------|-----------------------|----------|--|---------------------------------------|
| 1 | Laptops (Category I) | 03 | | |
| 2 | Laptops (Category II) | 07 | | |

Note:

- Rates quoted in the Bids must be inclusive of all applicable taxes and levies.
- Rates must be given on this Bid Performa, otherwise Bids will not be entertained.
- No Bid shall be entertained without Bid Security in shape of CDR / Bank Draft issued in favor of Quaid-e-Azam Thermal Power (Private) Limited.
- Other conditions are attached.

**General Manager Administration
Quaid-e-Azam Thermal Power (Pvt.) Limited**