

**QUAID-E-AZAM THERMAL POWER (PVT)
LIMITED**

**EXPRESSION OF INTEREST
IFP NO.: 8-RLNG-POWER PLANT-TARIFF
CONSULTANCY**

**HIRING OF CONSULTANCY SERVICES
FOR FILLING OF TARIFF TRUE-UP PETITION
BEFORE NATIONAL ELECTRIC POWER
REGULATORY AUTHORITY FOR 1180 MW RLNG
BASED COMBINED CYCLE POWER PLANT
LOCATED AT BHIKKI, PUNJAB, PAKISTAN**



FRESH PREQUALIFICATION 2019-20

SEPTEMBER 2019

**FIRST FLOOR 7 C-1, GULBERG-III,
LAHORE-PAKISTAN**

PHONE: +92 (42) 35750936-8

FAX: +92 (42) 35750939

EMAIL: COMPSEC@QATHERMAL.COM

1. INVITATION FOR PREQUALIFICATION

- 1.1. Quaid-e-Azam Thermal Power (Private) Limited (QATPL) (“**the Employer**”) is a Private Company Limited by Shares incorporated under the aegis of Companies Ordinance, 1984. The QATPL is owned by the Government of Punjab through Energy Department. The objective of the Company is to establish and maintain 1180 MW Re-Gasified Liquefied Natural Gas (RLNG) based Thermal Power Plants in Punjab.
- 1.2. National Electric Power Regulatory Authority (the “Authority”) had approved the reference cost plus tariff on the basis of the estimated costs submitted by the Company and allowed one-time adjustments in tariff at the Commercial Operations Date (COD) for actualization of costs. QATPL has achieved its COD on May 20, 2018.
- 1.3. QATPL invites expression of interest from entities through National Competitive Bidding (NCB) method to provide the Consultancy **services** of filling of tariff petitions with NEPRA which includes the followings;
 - Detailed review of allowed / reference tariff and the available data / information;
 - Preparation and review of actual costs incurred under various heads and allocation of the same in accordance with the reference tariff determination;
 - Preparation of the main petition document including but not limited to Project Cost reconciliation with audited accounts of the Company / tariff tables / details / any other information required by the Authority from time to time;
 - Attending to the Authority's team on a regular basis for cost verification and to respond the queries raised by the Authority on and when required;
 - Get the company’s costs audited by a chartered accountant firm as and when required by the Authority and cost of such audit shall be borne by the consultancy firm;
 - Resolution of cost related observations of NEPRA, if any, as and when required by the Authority;
 - Coordination and negotiation with the Authority for determination of one-time cost adjustment in tariff;
 - To attend public hearings on and when such sessions may be required by the Authority;
 - The consultancy firm would offer, support and deliver an appropriate level of advisory and compliance of NEPRA Rules, regulations, SOPs guidelines, codes and manuals with reference to Tariff true and help the company accordingly.
 - Preparation of review motion, if required; and
 - To perform any other true up related tasks as and when required by the Authority.

- 1.4. Interested bidders should provide information with all supporting documents indicating that they are qualified to perform the services on the prescribed forms given in the EOI documents.
- 1.5. The objective of this request for “**EOI**” is to shortlist suitable independent Consultancy Service providers who can offer, support and deliver an appropriate level of advisory and compliance of NEPRA rules, regulations, SOP’s, guidelines, codes, and manuals with reference to tariff true up and help the Company accordingly.
- 1.6. The Employer intends to invite applications from eligible applicants (firms/companies, as the case may be) that meet the Prequalification Criteria (set out below in Section 3 of this document) to provide consultancy services for tariff true up petition.
- 1.7. An Applicant shall be an entity or any combination of entities in the form of a Joint Venture (JV) with a formal intent to enter into an agreement or under an existing agreement. In case of a JV;
 - a. all partners to the JV shall be jointly and severally liable; and
 - b. a JV shall nominate a representative to act as the lead partner who shall have the authority to conduct all business for and on behalf of any and all the partners of the JV during the prequalification process and, in the event the JV is prequalified, during the bidding process, and in the event the JV is awarded the Contract, during contract execution.
- 1.8. Evaluation of Prequalification Applications:
 - a. An applicant whose Prequalification Application is determined by the Employer to be responsive and also meeting the Prequalification Criteria specified in Section 3 below shall be designated as a "Prequalified Bidder".
 - b. An applicant whose Prequalification Application is determined by the Employer to be non-responsive or as not meeting the Prequalification Criteria shall be disqualified from the bidding process.
- 1.9. Requests for Proposal shall be issued only to Prequalified Bidders.

2. INSTRUCTIONS TO APPLICANTS

- 2.1. Applications for pre-qualification (one original and three [3] hard copies along with soft copy) must be received in sealed envelopes to be delivered by hand or through registered mail to:

Company Secretary,
Quaid-e-Azam Thermal Power (Private) Limited,
1st Floor, 7-C-1, Gulberg-III, Lahore, Pakistan
Telephone: +92-42-35750936-8
Cell: +92-(0)331-4503219
Fax: +92-42-35750939,
Email: compsec@qathermal.com

- 2.2. Applications should be delivered not later than 1500 hours on September 30, 2019 and be clearly marked “**Expression of Interest for Hiring of Consultancy Services for Filling of Tariff True-Up Petition before National Electric Power Regulatory Authority**”. Applications will be opened on the same day at 1530 hours.
- 2.3. Applications shall be submitted using Application Forms (A-1 to A-5) annexed with this document.
- 2.4. The name and mailing address of the applicant shall be clearly marked on the envelope.
- 2.5. Applications shall be prepared in English language and all relevant forms shall be filled out in English. Information in any other language shall be accompanied by its certified translation in English. Non-compliance of the above requirement could result in disqualification of relevant Applicants.
- 2.6. Applicants must respond to all questions and provide complete information as advised in this document (Application Forms A-1 to A-5 and templates annexed with this document). Failure or omission to provide the aforementioned essential information may result in disqualification of the applicant.
- 2.7. Prequalification is open to all firms/ corporate entities / joint ventures duly incorporated under the laws of Pakistan.
- 2.8. The Employer reserves the right to annul the prequalification process and reject all Applications at any time as per PPRA 2014.
- 2.9. Eligible applicants may participate only in one EOI for the project. If a eligible applicant submits more than one EOI for the project, all the applications that include that bidder shall be rejected. This rule does not apply in respect of bids that include sub-contractors who are used by more than one bidder.

3. PREQUALIFICATION CRITERIA

3.1. Applicants must meet the Mandatory Criteria listed below in Clause 3.2 to be considered for evaluation on the basis of their Financial Position, Qualifications and Managerial Capabilities as listed under Clause 3.3. In case of a JV, the criteria mentioned in Clause 3.3 has to be met by the Lead Partner.

3.2. Mandatory Criteria;

	Single Applicant / Lead JV Partner	Support JV Partner
Legal Status of Firm (Registered with either of the following) <ul style="list-style-type: none"> • SECP • Registrar of Firms • Recognized by Govt. of Pakistan • Relevant registration forum 	Must Meet Requirement	Must Meet Requirement
NTN Certificate (Registration with Federal Board of Revenue)	Must Meet Requirement	Must Meet Requirement
Undertaking on stamp paper from the bidder that all requirements of " Mandatory Criteria and Evaluation Criteria as per Clause 3.2 and 3.3 " of Instructions to the Applicant have been met.	Must Meet Requirement	Not Applicable
Declaration on stamp paper regarding non-black listing / delisting of bidder and all of its sub- contractors, if any.	Must Meet Requirement	Must Meet Requirement
At least for 3 years the firm has been in practice in Pakistan.	Must Meet Requirement	Must Meet Requirement

3.3. Applicants that meet the minimum Evaluation Criteria set out below regarding their Financial Position, Qualifications and Managerial Capabilities (as demonstrated by the Applicant's responses in the Application Letter and Application Forms A-1 to A-5 and Templates annexed with this document) and attain sixty-five (65) percent marks shall stand prequalified.

Sr. No.	Evaluation Criteria	Marks
1.	Financial Position:	
	1.1 Average annual turnover in <i>last three financial years</i> (Supported by FYs 2015-16, 2016-17, 2017-18) (form A-2)	Total – 20
	Turnover 1 Million to 3 Million	10
	Turnover 3 to 7 Million	15
	More than 7 Million	20
	1.2 Current Ratio – for the last three years (Current Assets/Current Liabilities)	Total – 10
	Average Current Ratio Less than 01	5
Average Current Ratio greater than 01	10	
2.	Firm and past Experience:	
	Experience of filing of tariff petition with NEPRA	Total – 40
	20 Marks for each petition filed with NEPRA	
3	3. Personnel Capabilities - Partners/Directors (List of Partners/Directors attached with date of admission and Academic qualification with detailed resume).	Total 15
	- At least 2 Partners / Directors	5
	- 3 Partners / Directors	10
	- More than 3 Partners / Directors	15
4.	4. Managerial Capabilities	Total - 15
	Financial Expert CA/ACCA/MBA/CMA/CFA 5 years of relevant experience	10
	Legal Expert Minimum LLB (3 years of relevant experience at High Court level)	5

3.5. Applicants shall submit, with appropriate referencing in Application Form where required, the following documents as proof of its eligibility:

Documentary Evidence	
1	Audited Financial Statements of last three years (FY 2015-16, 2016-17, 2017-18) showing turnover including undertaking, annual accounts, tax returns etc.
2	List of Partners/Directors and date of admission. In case of registered firm partnership deed, along with amendment deeds thereof (if any). In case of unregistered firms / AOPs the same to be given in form of an undertaking.
3	Attach list of Staff / Professionals with designations and date of admission.
4	Reference documents of filing of tariff petition with NEPRA (form A-3)
5	Evidence that for 3 years the company/firm has been in practice in Pakistan and letter of incorporation.
6	Declaration on stamp paper regarding non-black listing / delisting of bidder and all of its sub- contractors, if any.
7	Copy NTN certificate / registration certificate.
8	Authorization Letter or any other legal instrument confirming that the person(s) submitting and signing etc. the application on behalf of the Applicant is authorized to do so.
9	Affidavit for Correctness of Information

3.6. Sub-contractor's experience and resources will not be added / taken into account in determining the Applicant's compliance with the qualifying criteria.

3.7. Applicants shall also be required to submit an affidavit affirming and declaring on oath that the Applicant:

- a. is not in bankruptcy or liquidation proceedings;
- b. is not making any misrepresentations or concealing any material fact and detail;
- c. has not been convicted of, fraud, corruption, collusion or money laundering;
- d. is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with its obligations; and
- e. does not fall within any of the circumstances for ineligibility or disqualifications

- f. has not been blacklisted by Government / Semi-Government / Agency or Authority
- 3.8. To assist in the evaluation of Applications, the Employer may, at any stage during the course of the prequalification process, ask any Applicant for clarification in respect of any matter associated with the documentation submitted by the Applicant in its Application.
 - 3.9. Applicants shall be required to update the financial and technical information used for prequalification at the time of submission of their bids to confirm continued compliance with the Prequalification Criteria. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.
 - 3.10. The Employer may verify information provided in prequalification documents through any means necessary and reserves the right to disqualify a bid at any stage of the bidding process if the Applicant is found to have willfully misrepresented information.
 - 3.11. Sub-contracting to the extent of obtaining services of specialists will be allowed, if required.

Letter of Application

[Letterhead paper of the Applicant (or in case of a JV, the lead partner’s letterhead), including full postal address, telephone no., fax no. and e-mail address]

Date:.....

To: Company Secretary
Quaid-e-Azam Thermal Power (Pvt) Limited

Dear Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby applies to be prequalified as a bidder for the following contract(s) under the **Expression of Interest for Hiring of Consultancy Services for Filling of Tariff True-Up Petition before National Electric Power Regulatory Authority.**
2. QATPL or its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
3. QATPL or its authorized representatives may contact the following persons for further information, if needed.

General, Financial and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

4. This Application is made with the full understanding that:
- (a) Bids by Prequalified Applicants will be subject to verification of all information submitted for prequalification at the time of bidding; and
 - (b) QATPL reserves the right to cancel the prequalification process and reject all applications without incurring any liability.

Sr. No.	Name of Member / Partner	Lead Member / Associate Member	Short Description of Role Member
1			
2			
n			

5. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements. We also specify the financial commitment in terms of the percentage of the value of the contract, and the responsibilities for execution of the contract.
6. The undersigned declare and undertake that the statements made, and the information provided in the duly completed application are complete, true and correct in every detail.

Signed
For and on behalf of (name of Applicant)

Application Form A-1

General Information

[Applicant applying for prequalification is required to complete the information in this form.]

Name of Applicant Firm / Company / JV (Additionally, in case of JV, legal name of each partner)	
Head Office Address	
Telephone	Contact Person: Name: Title:
Fax	Telex
Firms Registration No.	NTN
Year of Incorporation	
No. of JV Partners (if any) with Percentage Share	

Application Form A-2

Financial Information

Name of Applicant

Year	Annual Turnover (PKR)	Current Assets / Current Liabilities	Current Ratio	Reference
FY 2015-16				
FY 2016-17				
FY 2017-18				
Average				

*Supported by Audited Financial Statements

Application Form A-3

Details of Contracts of Experience (*refer to Serial No. 3 and 4 of Documentary Evidence in Clause 3.4*)

Name of Applicant

[Use a separate sheet for each contract]

1.	Name of Contract
	Location
2.	Name of Employer
3.	Employer Address
4.	Nature of work and similarity to this project
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor
6.	Value of the total contract (in PKR) at completion, or at date of award for current contract
8.	Date of Award

9.	Date of Completion
10.	Contract Duration (Years and Months) <p style="text-align: center;">_____ Years _____ Months</p>
11.	Contract Requirements
12.	Reference

Application Form A-4

Affidavit for Non-Blacklisting

The Applicant/Partner of the JV shall attach original affidavit on non-judicial stamp paper (with a value of Rs. 100) that the Applicant has not been declared ineligible/blacklisted by any of its employer till date due to the reasons including but not limited to corrupt practices, influencing the Employer in evaluation of the Bids or contract award decisions etc.

Witnessing Form:

Witness # 1:

Signature: _____

Signed by: _____

Designation: _____

Date: _____

Seal: _____

Witness # 2:

Signature: _____

Signed by: _____

Designation: _____

Date: _____

Seal: _____

Application Form A-5

CV Template for Managerial Staff

<i>Name of Applicant</i>

	Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
	4. CNIC NUMBER	
Present employment	5. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Job title of candidate	Years with present employer

Summarize professional experience over the last 10-20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

**TEMPLATE FOR UNDERTAKING FOR AUTHORIZATION OF LEAD JV PARTNER /
REPRESENTATIVE¹**

We, [JV Partner Names] (the "Applicant"), do hereby undertake as under:

1. That with respect to the Project the Applicant shall be jointly and severally liable, and
2. That we nominate [Lead Partner] as our Representative to act as Lead Partner who shall have the authority to conduct all businesses for and on behalf of any and/or all the partners/ Applicant during the prequalification process and, in the event that we are prequalified, during the procurement process, and in the event the Contract is awarded to the Applicant then during the term of contract.

For & on Behalf of the [JV Support Partners]
Partner]

Name:

Designation:

Date:

Witness # 1:

Signature:

Signed By:

Designation:

Date:

For & on Behalf of the [JV Lead

Name:

Designation:

Date:

Witness # 2:

Signature:

Signed By:

Designation:

Date:

¹ The Undertaking shall be given on a Rs. 1,200/- Stamp Paper

TEMPLATE FOR AFFIDAVIT OF CORRECTNESS OF INFORMATION²

We do hereby declare and undertake that all the information, warranties, statements and representations provided within this application are true and correct; and we also understand that in case any of the aforesaid are found to be false and malafied then we are liable to be disqualified, without prejudice to any other rights and actions the Employer may exercise under the applicable laws.

For & on Behalf of the Applicant [or Lead JV Partner]

Name:

Designation:

Date:

Witness # 1:

Signature:
Signed By:
Designation:
Date:

Witness # 2:

Signature:
Signed By:
Designation:
Date: